

ST BERNADETTE'S PARENTS AND FRIENDS ASSOCIATION

AGENDA FOR GENERAL MEETING

Date: 5th Sept 2018 Time: 7:30pm Meeting Venue: Library

1. Welcome & Opening Prayer, Mrs. Nettleton

2. Apologies & Attendance

- Apologies – Mark Lean-Fore, Julie Hawkes, Mrs Beggs, Davina Pratt

3. Passing of previous minutes

4. Correspondence In and Out

5. Reports (see attachment below)

- President
- Principal
- Treasurer
- Uniform Shop
- Hospitality
- Maintenance
- Parent Representative Council
- Grade Parent
- Book Club
- School Banking
- Social Media
- Mothers & Father's Day stall

6. Items for Discussion

- Brisbane Rd Parking - letter to council
- Afternoon Pick Up
- New Canteen providers - update
- Cyber Safety Parent Meeting with Snr Constable Rob Paterson on Wed 12th Sept
- Waste Free Lunch Days every day commencing Term 4
- Extra Parent Workshops for Kinder 2019
- Pre-schooler Concert - Friday September 14, 9am
- Prayer Garden (Karen D'Souza)
- Family Fun Night Friday 21 September
- New business

7. Close meeting close: 9:30pm

Next Meeting will be the AGM 21 November 2018

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Reports

<p>President Steve Lavis</p>	<p>President's Report – 5/9/18</p> <p>*Preparing for tonight I found archive of P&F meeting minutes. Same names kept popping up – dedicated core group of parents who drive this P&F. It's great to see new names adding to that list, many of whom (myself included) are being mentored and encouraged by the more wise/experienced among us.</p> <p>*Lot's of hard work been done since our last meeting and some special thanks in particular to: -Naffa and the team of volunteers at our working bee -Brendan Mitchell for his time & skills completing the entrance to top garden -Hospitality team & helpers (_____) for their awesome work at Grandparents Day and Father's Day -Mel & the wrapping team for our Father's day gift stall -Julie and her helpers in the Uniform Shop for another winter and the ongoing development and improvement of the services offered -Di, Jeff, Nancey, Amanda, Nick, Julie and countless others who have led the charge in getting our Family Fun Night up and running -All the week-in, week-out work done with school banking, grade parents, social media and so much more.</p> <p>*Commend the school on its support for StVdP drought fundraiser – P&F Donation of \$500 to contribute towards this worthy cause</p> <p>*Been so wonderful to witness all the extra-curricular opportunities offered by our school. Garden club, chess club, lego, programming, choir, band...(soccer & netball – congrats to U12 PREMIERS!!). Talent Show, Captivate – so many opportunities.</p> <p>*Having spoken to many 2019 kindy parents they are all excited to join our community. This is greatly due to the spirit of generosity, teamwork and the wonderful opportunities on offer for our kids that make our school so attractive (it may also have something to do with the wonderful staff too!)</p> <p>*On a practical note, one of our main goals for 2018 is to start moving more and more P&F operations 'online' – gmail/google drive. Ask for feedback on Google Forms/Online RSVP's (working bee, fathers day, fun night)</p> <p>*Already starting to plan for 2019 – it's well past time that we started putting together a team to prepare for Fun Fair '19 and we are certainly looking for people looking to get involved in a committee or other role (formal or informal) at our 2019 AGM. If you are interested in offering your time, expertise or support in any way in any role now is a great time to start discussing this with executive and other P&F members.</p>
<p>Principal Leanne Nettleton</p>	<ul style="list-style-type: none"> • Many thanks to the P & F for the wonderful hospitality offered at our Grandparents Day and Father's Day events (Breakfast and Father's Day Stall). These are always wonderful community events and we received very positive feedback from both. • St Bernadette's Athletics carnival was a huge success, thanks to Karen Orsini and the great support on the day by parents. • Students performed well at the Zone Athletics carnival and we are getting an increasing number go through to the Zone level and we still have students progressing through to the Diocesan level. • So far this term students have attended the Netball Gala Day (approx. 60 students), Basketball Gala Day and we are still to have the Stage2/3 Cricket Gala Day which will involve 60 + students. • Year 4 Design 2 Shine program has been completed for the year. This is a great collaborative effort between St Bernadette's, St Gabriel's and Gilroy College. • Year 6 Risky Business is in full flight with Shark Tank taking place this week and the students preparing to present and fundraise during week 9, they are really enthusiastic and excited.

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- School **Voice of Youth** presentations were amazing; it was very difficult to separate some of the speakers. The Cluster speeches took place at Holy Cross Glenwood and all year 6 students attended. Thomas Silvester came Runner Up.
- The **Hills Cluster Debating Competition** is in its final round and our students have enjoyed the teamwork and collaboration at the same time as learning the skill of debating - a skill that they can take on with them to secondary school
- We have celebrated **Literacy and Numeracy Week** as well as **Book Week** this term using the theme "Find Your Treasure". Our Vocabulary Parade was a huge success and parents went to great effort dressing their children as their word for the day.
- The **Premiers Reading Challenge** is drawing to a conclusion and the teachers are very pleased with the high participation rate of our students. We have a target of 100%
- **ICAS English and Maths Competitions** were conducted and for the first time we entered teams of students from Years 3 - 6 into an Australia Wide Maths Challenge. Our Year 5 team placed 3rd overall
- Our school choir participated in the **10th Celebration of CAPTIVATE** at Homebush over 2 evenings. This was a great opportunity for the children to perform on a large stage to a very large audience.
- Our Band Students held their **Chamber Music Concert** and yesterday all the children experienced a **MUSICA VIVA** concert and our Choir students attended their first rehearsal for the **Celebration Sing Out Concert** that they will participate in, in October.
- Our **Fundraising for Farmers** was absolutely awesome - raising over \$7000 in just one day. The Forbes regional Office of the SVDP could not believe this effort and are very appreciative. The funds directly support families in the Wilcannia Forbes area to meet their financial burdens of day to day living eg paying utility bills and also offering social welfare and counselling. Our Mini Vinnies group are writing a letter to the SVDP on behalf of our students. Thank you to the P & F for your generous contribution of \$500
- Kindergarten enrolments have picked up and are looking healthier than the same time last year with approximately 80 students. We have another Open Day tomorrow - this would be about the 5th that we have had this year. Please keep spreading the good news about our school.
- This term we have introduced an extra kindergarten transition programme for 2019 Kinder Parents - Sessions provided by Occupational Therapist, Speech Pathologist, School Counsellor and then a Pre-schoolers Band Concert.
- Excursions this term; Kindergarten visit to the Farm, very excited, very tired at the end of the day, students have written wonderful recounts about their trip. **Year 4** Bobbin Head Excursion. Many thanks again to parent helpers. **Year 1** Travel Bug Incursion, **Year 3** Fizzics incursion, **Year 6** Ranger Jamie incursion Once again the students were a credit to the school.
- As usual each Wednesday a grade of students attend the parish Mass. Father Shinto meets with the class teachers to understand the unit of work in RE that the children are studying and includes a link to this in his homily. This term we have also celebrated Mary McKillop's Feast Day and the Assumption as well as concluded the Sacramental Programmes of Reconciliation and Holy Communion.
- Canteen Meal Deal Day - a good idea however the Sushi was not as popular as expected-taste and cost.
- Mrs Blazevic is attending WYD19 representing St Bernadette's. Thank you to all the parents who purchased raffle tickets in support of WYD - good luck in the final draw.

Leanne Nettleton
Principal

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Treasurer Rob Taggart	<ul style="list-style-type: none"> - Accounts remain a work in progress moving them from old system to the new system. - The accounts provided are a good indication as to where we are at, at the moment. - We should finish the year comfortably which means we will be well positioned for Fun Fair next year.
Uniform shop Julie Hawkes	<p>Inventory- Vend seems to be best option. Waiting on response from Steve and Rob</p> <ul style="list-style-type: none"> - Lost property options- have discussed and forwarded options to Leanne. Executive to consider mylostproperty.com.au as solution. Julie will take responsibility for scanning items as a trial and offer this as volunteer position at AGM. Thoughts? Met with Spartan rep yesterday. They have an option which puts an ID chip in each item of clothing, chip is registered and lost property locker (provided free of charge) automatically scans and messages parents (as long as they have registered the clothing). At the moment RagTag'd is doing a trial so if we are interested this needs to be decided quickly. A seamstress will come and put it in all existing items of clothing and all stock on hand in shop. If we like this option and go ahead we would then need to use Spartan as our supplier for jumpers and jackets (currently Midford). Spartan also offering contract with better terms and conditions. Need to discuss this further. - Exploring alternatives- trackpants samples requested from supplier. Can we have a uniform meeting to discuss these options and lost property ASAP? - New style of school bags. Final stock of current bags has been exhausted from supplier. At indent order April 2019 new style will be ordered- minor differences. Sample available for those who are interested. - Summer sales will commence week 9. Stock all ordered and starting to arrive. - Julie and Dawn have finalised uniform policy to ensure consistency between office and uniform shop. Dawn including policy in kindy orientation information packs. Julie will forward policy and buying guides to kindy 2019 families as part of booking uniform fittings. - We will use TryBooking for uniform fitting appointments. Nick has volunteered to load all appointment times and manage this process. Currently offering 50 appointment times throughout November. More will be added if needed. Volunteer roster has been developed. - Year 5 decorating paper bags for kindy orientation. This will be done outside of regular school work and executive to decide on prize for best design. 80-90 bags needed.
Hospitality	<ul style="list-style-type: none"> - Grandparents Day, All feedback received has been positive. Grandparents all enjoyed themselves and as usual the food was outstanding. A huge thank you to all the families for taking the time and bringing in the food for the day. We had plenty of volunteers. A massive thank you to all the volunteers for helping on the day if it wasn't for the volunteer's days like this wouldn't be possible. - Father's Day, Feedback extremely positive it was a great morning. Plenty of sausages which was fantastic as people could come back for seconds or thirds. Decided next year to have 10 each of the flavoured milk instead of the 6 we had this year, found it wasn't enough. - Drink Stock, Discussed the P&F stocks for drinks and they have all been used. Jeff to organise soft drink as it is on special at the moment and water. We should try and purchase throughout the year when specials are on. The drinks will be used to sell at the Christmas Carols and any left-over can be used for Fun Fair.
Maintenance Naffa Arraf	<p>Working Bee, a huge success lots of volunteers. Pebbles moved into the gardens, weeding, pruning and a general tidy up of the grounds was done. No more working Bees needed at this time.</p>
PRC Denny Allan Dianna Zaiter Nancey Abouhamad	<p>PRC last meeting attended. Meeting was regarding Parent Strategies there was a guest speaker. Diana and Denny found it very useful and thought it would be a great idea to include some of the tips into the school newsletter.</p>

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Grade Parent Antonina Scotti	
Book Club Davina Pratt Jeanette Barone	<p>Again, Book Club was well supported by the school community. The total sales were \$2900.00, and school received approximately \$900.00 to spend on product from Scholastic.</p> <p>We will have 1 more before the end of the year near Christmas time so parents will have the chance to purchase Christmas Presents.</p>
Social Media Laurence Pratt	<p>Everything running smoothly. Priority at the moment is promoting the Family Fun Night. Laurence will be putting up posts regarding the food vans, the menus etc.</p> <p>If anyone has anything else that needs to be posted, please let Laurence know.</p>
Stalls Mel Younan	<p>Father's Day Stall, The Father's Day Stall was huge success. Mel is already stocking for next year.</p> <ul style="list-style-type: none"> - Thank you to all the volunteers for their help with wrapping, set up, running the stalls and pack up. All their help is appreciated and it all wouldn't be possible without their help and support. - Each class is given their own tub. Each tub has the exact same items, so no one missed out. - A clear message has to be put in the newsletter regarding where the funds go to from the stall. Parents were reminded that all funds go back into the school to purchase educational materials etc for their children.
Parking	<ul style="list-style-type: none"> - Letter sent out to council and residents surrounding our school particularly Brisbane Rd. - Letter was sent out to flag the issue with council as parking is becoming more difficult each day. - Suggested to put letter on Facebook so parents are aware. - Parking is an issue and school is aware. School will keep promoting the use of buses and walking lines. P&F volunteers to also help with school carpark when there are events to assist parents with kiss and drop. - Mrs Nettleton will notify P&F of who will officiate the AGM
Miscellaneous	<ul style="list-style-type: none"> - Correct afternoon pick up procedures have been posted in the newsletter again to remind parents the only point of pick up is Tuckshop it is also the only area that is supervised by a teacher. P&F encouraged to spread the word and remind parents.
Canteen	<ul style="list-style-type: none"> - Tender process discussed - Mrs Nettleton not sure if the current provided will continue after contract is completed. Contracted in April for 12 months. - It is not viable for the P&F to run the canteen. - A possibility was discussed to offer just a lunch and P&F could sort and issue out. - Mrs Nettleton has spoken with Rita in regards to food quality and she has been very receptive. - Sushi issue has been discussed with Rita. - P&F can't run anything that is seen to be in competition with the canteen. - The canteen is inspected regularly. - Mrs Nettleton and Rita meet every week. - Rita is providing her number in the newsletter so that parents are able to contact her directly.
Prayer Garden Karen D'Souza	<ul style="list-style-type: none"> - Karen has suggested the school have a prayer garden. Mrs Nettleton and P&F support this. - It will be a space for students to be able to break away, pray and reflect. - Location will be the amphitheatre opposite the small passive grass. - Suggestion was made to make it part of the gardening clubs duty to help make and maintain - Have a box with prayer items in it - Karen to create a subcommittee to action the prayer garden
Family Fun Night	<ul style="list-style-type: none"> - 2 Savoury Food Trucks, possibly Inflammes and 2 dessert - live entertainment - rsvps at 300 so far - event is aimed at bringing the community together - Steve to mention on the night when the AGM is, and it will also be a Fun Fair meeting - Suggested to put a sign at the bottom of the drive way once school car park is full on the night - Laurence will be posting the menus, prices etc on Facebook - Only one entry and exit and it will be blue wall in order of child's safety
Fun Fair	<ul style="list-style-type: none"> - Notices in the newsletter need to start going out to ask people if they are interested, have an idea?, know someone or can contribute to please contact the Fun Fair committee

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	<ul style="list-style-type: none"> - Steve setting up a Fun Fair Gmail account - Encourage new families to participate. Steve to let new kindy families know - Mrs Nettleton notified of proposed dates 25 October and 8 November awaiting her response.
Uniform Shop Lost Property	<ul style="list-style-type: none"> - Ragtag Idea presented - It is up to the parent to register easiest option when the uniform is purchased - Mrs Nettleton – Issue – Second hand uniforms what happens to that registered tag when another student gets that item. It's an extra cost to item to have the ragtag. - Denny – only way it will work is if everyone commits to it and accepts the cost. - Do we trial it – Mrs Nettleton – don't trial it if you are not to implement it. Price of uniforms paramount and this will increase costs. - Some P&F members not for it - Do you still put names on clothing? - Mrs Nettleton Staff to direct clothes with names on them to office not lost property - Will second hand items need to be rechipped? - All agreed price should be no greater than \$5
Uniform Shop Miscellaneous	<ul style="list-style-type: none"> - Mrs Nettleton – school bag out of date. New style not great but going with it. - Minimise number of suppliers. Exactly what Julie is trying to do - Everyone did agree to cost staying between \$2-\$5 - Mrs Nettleton to discuss more with Julie