

P&F meeting – Term 2

Date: Wednesday 15th June 2016

1. Welcome & Opening Prayer
2. Apologies: Alison Sylvester, Sharyn Walsh, Damian Kelly, Steve Vassalo, Melissa Younan, Jeannette Barone

Attendees: Ann Hishion, Michelle Towner, Leanne Nettleton, Davina Pratt, Rochelle Borg, Karen Lee, Jeff Younis, Amanda Egan, Peter Visser, Nick Gooley, Naffa Arraf, Adrienne McGovern, Karen D'Souza, Karen Orsini

3. Passing of Previous minutes
4. Correspondence In and Out – none to report

5. Reports

a. **President Report – Nick Gooley.**

Term 2 events have included the Mothers day celebrations - Morning Tea, gift stall, mass was well attended. Good feedback on the event. Canteen – Great feedback, quality of food is well received, online ordering is great.

60th Anniversary Celebrations – the Gala Dinner organization is underway.

Auditors – Owen Mormul, Berger Piepers Chartered Accountants. Owen is a parent at the school and he will be taking over the auditing process. He'll start with the 2014 financials. According to the constitution, we do need to be audited annually, and it hasn't been done for a long time.

b. **Principal Report – Mrs Nettleton**

Parent interviews – first time being held at the end of Term 1. Worked well, as opposed to earlier in the term. Student goals were discussed with the teachers.

60th Anniversary celebrations happened at the end of Term 1, and went well. Rest of the year there are more opportunities to celebrate. Mercy Sisters cross is in the office. Year 1 excursion, The Big Dig, is a new involvement in the Syllabus.

Term 2 – parent learning - reports explained. Admin around the mathematical

The school website is going to be revised, mostly with content. Twitter will be used as of next term.

Canteen – successfully integrated

Sporting schools program, organized by Karen Orsini. Free program for the school, valued at \$4200 per term. Mrs Younis coordinates these programs. Grant is out again and is being reviewed. Sports that are being considered – perhaps tennis, netball, gymnastics, football, rugby league,

cricket. Offered to the cosch children. This term there has been an activity on every afternoon and the children are behaving really well.

The staff are busy with enrollments for 2017, however it is noted that numbers are down. This correlates with baptisms being down at the church. Also it is felt that people are concerned with the schools location in relation to the development sites at the train station, apartments and car parks.

All the staff have worked really hard this term and should be congratulated.

c. Treasurer – Amanda Egan

Bank account has \$30,000 (tbc).

d. Uniform shop – Ann Hishion and Michelle Towner.

Winding down on winter stock – Nick Gooley and others helped. Nicola Martin and Kim O'Reilly. Looking for year 2 & 3 parents to help on a Tuesday from drop off until 9am. Thanks to James Ransome-Haberley and Grace Towner who have helped set up the shop each morning.

Summer ordering is being prepared, and getting ready for Kindy orientation. Set appointments will be offered to Kindy.

Window tinting was added to the shop, which has helped with security. Rachel & Nigel Miller donated bags for Kindy orientation. Thank you for your generosity and thanks to Helen Stockdale for organizing with the Miller family.

e. Hospitality: Marion Dodd and Karen D'Souza.

Mothers Day – celebrations were held on Monday 2nd May. The hospitality committee provided food and drinks for the event which was run by a team of very efficient dads. Thanks to all the fathers who helped on the day.

Feedback

- approx. 120 RSVP's, hence catered for 150. A large number of replies came after cutoff date, which made it a challenge for catering.
- Some feedback received included a request to have a sausage sizzle – a survey may be done.
- Some mums were unhappy that the children couldn't mingle with the mums. Perhaps in 2017 the children will get to sit in church with their Mum's.

Grandparents Day – to be held on Monday 25th July. It was decided signs will be put up to advise Grandparents to please "don't take food out of the hall". There is a concern with allergies and hot drinks, which is why children are not invited into the hall.

f. Maintenance – Naffa Arraf.

Major project – belonging tree for Kids Matter – to be mounted in the space outside of the library. Fun fair concrete stage – a permanent structure is to go up and take the full length of the concrete. Colin will manufacture that, but would like assistance.

Working Bee – cleaning gutters after the storm – set a date in August.
Naffa to coordinate with Leanne and Colin.

- g. PRC
Meeting – Term 3, 22 August – helping your child manage anxiety.
Meeting for parents, to help their children manage anxiety which is an issue identified at St Bernadette's. This is an open invitation event, to be held at Nagel Girls College Blacktown. The speaker is Anoushka Houseman.
 - h. **Grade Parent Coordinator** –
Kindy need a new class list, as a lot of new students have come to the school. The procedure when a new family starts is for Dawn to call Jeannette so she can coordinate for the new student family to be in touch with the class parent.
 - i. **Book club** -
\$4,500 worth of books ordered, which resulted in approx. \$750-\$800 worth of rewards for the school. Books have been dispatched so should be arriving soon.
Two issues can go out a term. Scholastic will be contacted to do some training. Leanne to talk to Gaye about when to send the forms out.
The next order will all be done online. Parents will be advised in the newsletter. The online order process is much more efficient. Parents only need to set-up a log-in once, then future orders will be a quicker process.
 - j. **Social Media** –
Email Monique if you want something posted for the P&F Facebook page.
- k. Mothers Day Coordinator – Melissa Younan – financials to be submitted

6. Other items for discussion:

- **60th celebration** – Saturday 22nd October. Venue – Novotel Bella Vista. Black & White theme. Online ticketing. Cocktail style event. Entertainment tbc. Hoping for 150-300 people to attend. Families who have been to the school will be welcome as well as Past School Principals and Past Staff. Will be advertising at feeder high schools. Grade parents to promote. Approx \$55-\$65 per ticket. Naffa suggested a comedian, and he will pass the contact details on to Nick Gooley.
- **Peter Viser**
Parent Survey Feedback – A survey will follow each Parent evening, so feedback can be obtained on the event.
Maths assessment survey was sent out and the feedback was presented.

- **Parent Teacher Interviews** – reports going home next Tuesday. Interviews will follow. Go for 10mins. Request the children attend, so they can talk about their learning goals. These goals are all recorded so the children understand what they are. Introducing History and Geography syllabus. HSIE – skills associated with. Each subject will be studied for two terms. Science has also changed – more info in the report – skills the teachers are trying to get the children to engage in.
- KidsMatter team to present at next P&F meeting. Kathy Watt or Mrs Laso
- Uniform shop – update on orders online. Might be done on the Munch Monitors website. Due to be online before the Kind Orientation.

Next Meeting – Term 3, Week 5-7. Date tbc and coordinated with Dawn.