



AN INVITATION

Parents and Friends Association ANNUAL GENERAL MEETING

Wednesday, 18th November 2015 at 7.45pm in the
School Library

NOTICE TO ALL PARENTS

Each and every parent at St Bernadette's, Castle Hill is a member of our Parents & Friends Association.

As parents, we have a responsibility for the children in our care and for the building of community in this school. We all have similar hopes and dreams and share a common purpose for the education of our children.

The Parents and Friends work tirelessly for the welfare and learning of the children. Through our social and fundraising efforts, we are able to provide a wonderful environment which is safe and welcoming.

Our Annual General Meeting is on **Wednesday, 18th November** at 7.45pm, in the library. At this meeting, we hope you will join us in sharing the wonderful task of working on behalf of parents and staff for the benefit of the children.

In accordance with the constitution, at the Annual General Meeting all positions shall be declared vacant. The members of the Association shall elect an Executive Committee. Other positions and sub-committees as determined by the meeting may also be elected at this time. The Parish Priest or the Principal or the Assistant Principal shall conduct each election and declare the result.

Any candidate for the Executive Committee shall be nominated and seconded by members of the Association and if there is more than one candidate for each position, the election shall be decided by ballot. No absent member can be accepted as a candidate unless he/she accepts nomination in person or in writing.

A nomination form is attached. Descriptions of the roles are available on the school website.

ORDER OF BUSINESS:

- Welcoming Prayer
- Apologies & Attendance
- Confirmation of Minutes of the 2014 Annual General Meeting
- Correspondence
- Reports
- Election of Committee Members
- General Business
- Selection of date for next meeting

St Bernadette's Castle Hill P&F 2015 Committee Members	
President	Nick Gooley
Vice President	Sarah Hope
Secretary	Karen Grace
Treasurer	Amanda Egan
Executive Members	Alison Silvester, Damian Kelly
Hospitality Coordinators	Katrina Leonardi & Fiona Carrozzi
Grade Parent Coordinator	Rachel Gibb
Maintenance Coordinator	Naffa Arraf
Parent Representative Council	Karen Orsini, Naffa Arraf & Sarah Hope
Book Club Coordinators	Cherie Ann Kelly & Lucy Losurdo
Social Media Coordinator	Sarah Hope
Donation & Sponsorship Coordinator	Sharyn Kinnane for Fun Fair
Uniform Coordinators	Therese Qasabian & Pamela Waters
Fun Fair Coordinator	Sharyn Walsh

Please send nominations to Leanne Nettleton (Principal) via the school office, or email to BernadetteCH@parra.catholic.edu.au by **Tuesday, 17th November**.

To: Mrs Leanne Nettleton

I wish to nominate for the position of
..... on the P&F Committee.

* I/We will/will not be able to attend the P & F AGM on November 18th at 7.45pm.

Name: Eldest Child's Class

Signed: